



## Darnhall Parish Council



To: **The Members of Darnhall Parish Council**

Dear Councillor

You are summoned to attend the Annual Meeting of the Darnhall Parish Council to be held on Tuesday 16<sup>th</sup> July 2024 at 6.00pm at Darnhall Village Hall.

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND THIS MEETING.**

Yours Sincerely,

A handwritten signature in black ink, appearing to be 'M/B' followed by a stylized flourish.

Dr Mark Bailey  
**Parish Clerk**

# AGENDA

## PART A

### 1. APOLOGIES

Apologies for absence should be notified to the Clerk before 6.00 pm on the day of the meeting, if possible.

### 2. DECLARATIONS OF INTEREST

Members to declare any disclosable pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item. If declarations are not made at this point in the proceedings, they should be made as soon as the Member becomes aware of an interest. Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare (or not) is the responsibility of the Parish Councillor, based on the circumstances of the matter in hand.

### 3. MINUTES – 21<sup>st</sup> MAY 2024 (ANNUAL PARISH COUNCIL MEETING)

To resolve that the minutes of the annual meeting of the Council held on 21<sup>st</sup> May 2024 be signed as a correct record.

<https://darnhallparish.co.uk/wp-content/uploads/2024/05/Minutes-21st-May-2024-Annual-Meeting-a.pdf>

### 4. MINUTES – 21<sup>st</sup> MAY 2024 (ANNUAL PARISH MEETING)

To resolve that the minutes of the Annual Parish Meeting held on 21<sup>st</sup> May 2024 be signed as a correct record.

<https://darnhallparish.co.uk/wp-content/uploads/2024/07/APM-Minutes-21.5.24.pdf>

### 5. MATTERS ARISING

To raise any matters from the above minutes. The following items were discussed at the last meeting.

- Darnhall Show – invoice has been raised for £500 from the Parish Council.
- Fundraising Committee – to agree on a name for the committee.
- Tree Planting – update to be provided.
- Website – to provide updates – see item in Part B
- Bridge Closure – bridge to be closed from 29<sup>th</sup> July 2024 for about four weeks
- Hiring Agreement – to provide updates

### 6. PUBLIC PARTICIPATION

A period for members of the public to raise comments on matters being discussed at the meeting (15 mins max).

### 7. CHAIRMAN'S REPORT

Chairman of the Parish Council can provide a report to the Council under this item.

## 8. FINANCIAL MATTERS

The following financial matters will be considered at the meeting.

### 8.1 Ledger/Bank Reconciliation Statement (1.4.24-30.6.24)

The ledger/bank reconciliation statement for the period 1st April 2024-30th June 2024 is presented to Members for note.

<https://darnhallparish.co.uk/wp-content/uploads/2024/07/Darnhall-Parish-Council-Ledger-01.04.24-30.6.24-1.pdf>

### 8.2 Budget Monitoring Report and Receipts and Payments Summary (Quarter 1 – 2024/25) (Apr 2024-June 2024)

The budget monitoring report/receipts and payment summary to the end of quarter one (2024/25) (Apr 2024-June 2024) is presented to Members for note.

<https://darnhallparish.co.uk/wp-content/uploads/2024/07/Budget-Mon-June-2024-14.07.24-1.pdf> Budget Monitoring Report

<https://darnhallparish.co.uk/wp-content/uploads/2024/07/Budget-Mon-June-2024-14.07.24-RP.pdf> Receipts and Payments Summary

### 8.3 Internal/External Audit 2023/24

To provide an update on the internal and external audit processes for 2023/24.

### 8.4 Authorisation of Payments

Members are asked to approve the following payments.

£382.20	Dr M Bailey – Clerk Pay - June-July 2024
£4.00	Cllr R Strachan – Reimbursement
£134.60	Walker Fire – Fire Checks on Village Hall
£20.00	Cheshire Community Action – Membership 2024/25
£21.67	Shires Accountants – Additional Payment

*The following payments have been paid via direct debit.*

£794.43	PPL/PRS Licence – Village Hall
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### RECOMMENDATION

Members are asked to approve the above payments.

## 9. PLANNING MATTERS

To consider any planning matters affecting the parish.

## 10. DARNHALL VILLAGE HALL

Members are asked to consider any other issues relating to the Village Hall:

## 11. CLERKS REPORT

To consider any updates from the Clerk.

**12. COMMUNICATION/SHARED INFORMATION**

Members may share any other information, but formal decisions cannot be taken under this item.

**13. DATE OF NEXT MEETING**

Tuesday 17<sup>th</sup> September 2024 – 7.30pm – Darnhall Village Hall

**14. EXCLUSION OF PRESS AND PUBLIC**

To agree to exclude press and public due to confidential nature of items in accordance with section 1(2) of Public Bodies (Admission to Meetings) Act 1960. This is pursuant to Section 100(A)4 of the Local Government Act 1972 on the grounds that discussions may involve the likely disclosure of exempt information as defined in the provisions of Part 1 of Schedule 12A to the Local Government Act 1972 and public interest would not be served in publishing the information.

**15. PARISH COUNCIL WEBSITE**

To consider issues relating to the development of the Parish Council website. Information will be circulated to Members separately via email.