



Darnhall Parish Council



To: **The Members of Darnhall Parish Council**

Dear Councillor

You are summoned to attend the meeting of the Darnhall Parish Council to be held on Tuesday 19th March 2024 at 6.30pm at Darnhall Village Hall.

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND THIS MEETING.

PLEASE NOTE THE START TIME OF THE MEETING.

Yours Sincerely,

A handwritten signature in black ink, appearing to be 'M/B' followed by a stylized flourish.

Dr Mark Bailey
Parish Clerk

AGENDA

1. APOLOGIES FOR ABSENCE

Apologies should be made to the Clerk before 6.00 pm on the day of the meeting, if possible.

2. DECLARATIONS OF INTEREST

Members to declare any disclosable pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item. If declarations are not made at this point in the proceedings, they should be made as soon as the Member becomes aware of an interest. Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare (or not) is the responsibility of the Parish Councillor, based on the circumstances of the matter in hand.

3. VERDIN ESTATE REPRESENTATIVE

An invitation has been sent to Mr. Peter Wain to attend the meeting and deal with any issues raised by Members.

4. CASUAL VACANCY

One vacancy exists on the Parish Council following the Parish Council elections on May 4th, 2023, and the co-option of Cllrs Gaskill-Jones and Higgs at the last meeting of the Council in July 2023.

As per the Council's Standing Orders, the vacancy has now been advertised and the Council is now invited to co-opt an individual to fill the vacancy. Any nominees for the vacancies will need to be nominated and seconded by existing Parish Councillors, following which the whole Council will vote on the appointment.

RECOMMENDATION:

Members are asked to decide on filling the existing vacancy on the Parish Council.

5. MINUTES – TUESDAY 16th JANUARY 2024 (PARISH COUNCIL MEETING)

To resolve that the minutes of the meeting of the Council held on 16th January 2024 be signed as a correct record.

<https://darnhallparish.co.uk/wp-content/uploads/2024/03/Minutes-of-Meeting-16th-January-2024.pdf>

6. MATTERS ARISING

To raise any matters from the above minutes.

7. PUBLIC PARTICIPATION

A period for members of the public to make comments on matters being discussed at the meeting (15 mins max).

8. CHAIR'S REPORT

The Chair of the Parish Council to provide a report to the Council under this item.

9. FINANCIAL MATTERS

The following financial matters will be considered at the meeting.

9.1 Ledger/Bank Reconciliation Statement (1.4.23-29.2.24)

The ledger/bank reconciliation statement for the period 1st April 2023-29th February 2024 is presented to Members for note.

<https://darnhallparish.co.uk/wp-content/uploads/2024/03/Darnhall-Parish-Council-Ledger-01.04.23-29.2.24.pdf>

9.2 Fees and Charges 2024/25

Members are asked to review the following fees and charges for the 2024/25 financial year.

- Booking Cost (Darnhall Village Hall) – currently £12.50 per hour (minimum two hours)
- Booking Fee (Darnhall Village Hall) – currently £25.00 (refundable after the hire)

RECOMMENDATION Members are asked to review the existing rates set out above and agree rates for 2024/25.

9.3 Authorisation of Payments

£360.53	Mark Bailey (Clerk Payment February/March 2024)
£53.40	Intelligent Monitoring Systems (Website)
£181.00	Cheshire West Council (Election Charges – May 2023)
£19.80	Shires Accountants (Payroll Costs)
£1,140	Jim Ashley (Ground Maintenance Work – DVH)
£9.77	Cllr Richard Strachan (Reimbursement)

Members are asked to note that the following payments have been made since the last meeting.

£25.00	ChALC (Training Session) – BACS Transfer
£35.00	ICO (Annual Registration Fee) – Direct Debit
£62.89	Shires Accountants (Payroll Costs)
£954.00	Cutler Cleaning (Floor Polisher – DVH)

RECOMMENDATION Members are asked to approve the above payments.

10. PLANNING MATTERS

To consider any planning matters affecting the parish.

11. DARNHALL VILLAGE HALL

Members are asked to consider any issues relating to the Village Hall:

12. CLERKS REPORT

To consider any updates from the Clerk.

- Annual Parish Meeting (21st May 2024) – Members to consider arrangements for the meeting.

13. COMMUNICATION/SHARED INFORMATION

Members may share any other information, but formal decisions cannot be taken under this item.

14. DATE OF NEXT MEETING

Tuesday 21st May 2024 – 6.30pm – Darnhall Village Hall (Annual Meeting)

15. EXCLUSION OF PRESS AND PUBLIC

Due to their confidential nature, Members may decide to exclude the press and public from the meeting during consideration of the following matters in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960. Reports relating to these items have been withheld from public circulation and deposit.

PART B

16. DEFIBRILLATOR

Members will recall that, in January 2023, the Parish Council received a total of £2,275.20 via the CWAC Members Budget towards the cost of a defibrillator which was to be located at the Old Star public house on Swanlow Lane. In correspondence with CWAC, it was confirmed that the expectation is that the defibrillator is purchased/funded by Darnhall Parish Council. Members are therefore asked to consider the following quotes for the purchase of a defibrillator.