



Darnhall Parish Council



MINUTES OF THE MEETING OF DARNHALL PARISH COUNCIL HELD AT DARNHALL VILLAGE HALL ON TUESDAY 21st NOVEMBER 2023 AT 8:00PM

PRESENT: Cllrs M Sherry (Chair), G Higgs, R Lee, and R Strachan
Dr M Bailey (Clerk)

PART A

1. APOLOGIES

Apologies were submitted by Cllrs Gaskill-Jones and Williams.

2. DECLARATIONS OF INTEREST

There were no declarations of interest submitted to the meeting.

3. CASUAL VACANCIES

It was reported that one vacancy exists on the Parish Council.

4. MINUTES FROM LAST MEETING – 21st SEPTEMBER 2023 (PARISH COUNCIL MEETING)

The Chair signed the minutes as a true and accurate record.

5. MINUTES (EXTRAORDINARY PARISH COUNCIL MEETING) – 9TH OCTOBER 2023

The Chair signed the minutes as a true and accurate record.

6. MATTERS ARISING

The following matters were considered by Members: -

- Tree Planting – CWAC has been contacted and awaiting a response.
- Bank account - online bank account now in place.
- Notices – Clerk to contact CWAC re: notices in fields.
- Letter of Thanks – Clerk to draft letter of thanks to caretaker and Fundraising Committee

7. CHAIR'S REPORT

The Chair presented her report, which was noted.

- Newsletter – thanked Cllr Higgs for her work
- Remembrance – WI organised a display and Chair to send letter of thanks.
- Christmas Fayre – organised at the Village Hall – proceeds will be split between Darnhall Darners and VH Fundraising Committee.

8. PUBLIC PARTICIPATION

There were no members of the public present.

9. FINANCIAL MATTERS

Members considered the following financial items.

9.1 Ledger/Bank Reconciliation Statement (1.4.23-30.09.23)

The ledger/bank reconciliation statement for the period 1st April 2023-30th September 2023 was noted by Members.

9.2 Budget Monitoring Report and Receipts and Payments Summary (Quarter 2 – 2023/24) (Apr-Sept 2023)

The budget monitoring report/receipts and payment summary to the end of quarter two (2023/24) (Apr-Sept 2023) was noted by Members.

9.3 Budget Setting 2024/25

Members noted the 2024/25 budget setting report which is attached to this agenda. The following points were raised: -

- That spend is relatively low so far during the 2023/24 year.
- Members recognized the need to spend funds on the Village Hall maintenance.

It was **AGREED** to hold a Finance Committee meeting to consider the budget for 2024/25, starting at 7.30pm on 6th December 2023.

9.4 Authorisation of Payments

Members **APPROVED** the following payments.

£360.53	Mark Bailey (Clerk Payment Oct/Nov 2023)
£255.60	Shires Accounts (Payroll M7-M12 2023/24)
£67.20	Hopley Electrical Contractors Ltd (CCTV – VH)
£37.05	Cllr Marjorie Sherry (Reimbursement)
£35.96	Calor (Gas Tank Service) – authorised subject to check
£28.98	Ms. Angela Hancock (extension cables)
	<i>Members requested that these are added to the Asset Register; are subject to PAT testing; and are stored in a place accessible to all.</i>
£125.00	Ellis Electrical (replacement of lights – VH)

Members are asked to note that the following payments were made between meetings.

£25.00	VH User (Refund of Deposit)
£215.00	Safe Security Ltd (Alarm System for VH)
£25.00	VH User (Refund of Deposit)
£25.00	VH User (Refund of Deposit)
£62.50	VH User (Refund of Deposit)

RESOLVED: Members approved the above payments (but see comments above).

10.COMMITTEES

Members **RESOLVED** to ratify the minutes from the following committee meetings.

- Village Hall Management Committee – 9th October 2023

11.PLANNING MATTERS

The Parish Council considered planning matters affecting the parish.

12.DARNHALL VILLAGE HALL

Members reviewed the current position regarding the Village Hall.

- Members noted the suggestions from the Caretaker for the replacement of the existing fluorescent lights with LED lights. It was also requested by the Council that the number of lights requiring replacement is clarified. As per Financial Regulations – three quotes are sought for the work. It was **AGREED** that the quotes would be sought by the Clerk.
- Fees and Charges – Members to review existing fees and charges.

13.CLERK’S REPORT

The Clerk’s report was noted.

14.SHARED INFORMATION

The following items were shared by Members: -

- Cllr Lee – Let’s Farm has won two awards.

15.DATE OF NEXT MEETING

Members agreed that the date of the next Parish Council meeting is Tuesday 16th January 2024 at 6.30pm (Darnhall Village Hall).

16.EXCLUSION OF PRESS AND PUBLIC

Due to their confidential nature, Members may decide to exclude the press and public from the meeting during consideration of the following matters in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960. Reports relating to these items have been withheld from public circulation and deposit.

PART B

17.VILLAGE HALL

It was reported that quotes are awaited for the floor polisher.

Meeting closed at 9.05pm