**Minutes of the ordinary meeting of Darnhall Parish Council**

**Held in Darnhall Village Hall on Tuesday 15th May 2018 at 8.15pm**

Members of the public present: None

Members of the council present: Cllr Jinks (chair), Cllr Bostock, Cllr Bownes, Cllr Davenport, Cllr Langley & Cllr Sherry.

1. **Apologies for absence**

Cllr Strachan – on holiday

1. **Disclosure of declaration of interest**

None

1. **Chairman’s opening remarks**

The Chairman welcomed Robin Wood to the meeting.

He also thanked everyone for allowing the change in date this was due to his mother in laws 90th birthday. She was a prominent member of the Darnhall/Wettenhall WI many years ago.

The new 50MPH signs are up on Swanlow Lane.

The 200 club is up and running again. New forms have been handed out and they include the new data protection clause. Some forms have already started to be handed back in and some new members. The first draw is due to take place at the Parish Assembly. This will hopefully raise around £400/£500 towards the Village Hall funds.

The hall has seen a decline in hall hire due to nothing going on in the day time. The hall needs to be hired out during the day to help with running costs.

Martin Tomlinson a resident of the parish has had a successful operation on his spine and is getting live back to normal again. We wish him luck for the future.

1. **Minutes**

**To approve the minutes of the ordinary parish council meeting held on Tuesday 27/03/18. 105/18 resolved that the council approved the minutes of the ordinary meeting held on Tuesday 27/03/18.**

1. **Matters arising from the minutes of the ordinary meeting on Tuesday 27/03/18.**

The new notice board did arrive, but was damaged and had to go back.

New grounds work/maintenance has now started his new contract

Broadband is now installed in the hall

The planning application for change of use of the barn at Weaver Hall regarding it being refused or demolished has gone to appeal and will be heard at Bristol. No date known at present.

1. **Clerks report**

Nothing to report. Everything is on the agenda.

1. **Planning, Neighbourhood Plan (NP)**

The policies are due to be written up now with some help and advice from Richard Thresh. 14/06/18 policy group meeting. Then on the 28/06/18 steering group meeting.

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1. **Finances**
   1. To receive the Natwest bank statement and agree the figures with the bank reconciliation. The bank balance at the end of March was £10,593.31. There are 6
   2. cheques to be made out totalling £1581.96, the precept money totalling £6088.00 was paid direct into the account as was the vat refund for £841.09 which should have been paid into the Barclays account for the village hall, this will be transferred back. The closing balance for May is therefore £15,940.44.
   3. Vat claim for last year to go in. Refund the VAT claim for the Village Hall from the Parish Council Account to the Village Hall Account £841.09. HMRC paid into wrong account.
   4. To receive the money in from the precept of £6,088.00
   5. Refund Bob Crate (Neighbourhood Plan) for stamps and envelopes at £59.00
   6. Pay Neuromuscular Centre for the newsletter £27.00
   7. Refund the clerk for the McAfee internet, for one year £89.99
   8. Refund Cllr Langley for the Weebly Domain for a year £72.00
   9. Refund the clerk for payment to Reimage Ltd to solve laptop problem £28.95
   10. Cheshire community membership fee for £20
   11. We received the new insurance details at this meeting. They had been sent to the previous clerk by mistake. Clerk looked through the documents prior to the meeting.

**106/18 agreed to pay the insurance to BHIB for £443.93.**

* 1. Pay Simply Signs for the new notice board – the invoice did not arrive in time. Leave till next meeting.
  2. To pay our contribution towards the new 50 speed limit signs on Swanlow Lane – not heard from CWAC. Leave till next meeting.
  3. To receive the Barclays bank statement for the Village Hall and agree the figures with the bank reconciliation. The bank balance at the end of March was £3278.12. We have received £492.50 during the past 2 months and spent £2747.92. Balance at end of May is £1022.70.

Deposit account £18,522.66 – no change.

**107/18 suggestion made that a working group meeting needs to be called to discuss finances as we are spending more that we are earning.**

* 1. To receive the Barclays bank statement for the 200 club and agree the figures with the bank reconciliation. The bank balance at the end of March was £374.00 and it is still the same. No transaction through the bank. 200 club has just started up so we should see money coming into the account at our next meeting.
  2. Problem with HMRC on line wages/tax. How HMRC want us to pay tax in future. The clerk can’t get into the newly updated HMRC account. Rang their office and finally got the problem sorted.

New ways to pay and how often have also been sent to the clerk, the clerk will read through the information and report any changes that the council may need to take.

1. **Update on the Darnhall Village Hall Project. (this item to be discussed near the start of the meeting)**

Robin updated councillors on what has been discussed at previous meeting to bring us up to date.

As we know the building is moving. This is mainly due to tree roots under the building causing the floor to lift. The building therefore needs to be underpinned to stabilise it for the future. The floor will need to be removed, concrete base put in, membrane and then replace the floor with existing blocks.

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Detailed specification for the repairs has now been done and can be given to builders so they can prepare quotes for the work.

Robin has contacted 7 builders to send in quotes for the work. The deadline to get the quotes in by is Friday 1st June 2018. Once these quotes have been received the councillors can meet to discuss applying for funding to move things forward.

Work hopefully will start towards September 2018.

The lease will need to be extended.

1. **Update on any other meetings attended by Councillors.**

Cllr Bostock attended the Police Crime and Commission meeting. Every ward and parish shall have a PCSO.

Traffic and speed monitoring camera in areas around the parish.

Cllr Bostock to find out the name of our new PCSO and see if he/she can attend our parish assembly, some of our meetings and possibly the Darnhall Show.

1. **Cllr Langley to update on Village Hall Fundraising**

No fundraising has taken place recently.

Darnhall Show is on Sunday 8th July, more trade stands needed and adverts for the programme as the deadline is end of May.

Mr James Verdin has kindly offered to sponsor the show.

1. **Darnhall Village Hall working group**

Electrical work still to be completed and the additional CCTV camera still needs to be installed.

Defibrillator not installed yet.

Replacement of missing & damaged items. New soap dispensers, new toilet roll holders, some broken mugs and cutlery missing. This will be discussed at the next working group G

1. **Annual parish assembly**

Speakers on the Neighbourhood Plan & village hall project.

Cllr Sherry to see to tea/coffee etc and biscuits.

1. **Music licence for village Hall.**

Letter received by the clerk to explain some changes to the PPL & PRS licencing for the village hall.

PPL & PRS for music have joined forces to provide a single, simple point of contact for licensing music when it is played and performed in public. The new venture is called PPL PRS LTD and will continue PPL and PRS for music’s efforts to protect the value of music by ensuring those who write perform, compose, record and publish music are fairly paid for their work.

So what does this mean for our council – one simple invoice. This will combine the rights previously covered by separate PPL and PRS for music licences allowing customers to use millions of songs and sound recording including the most popular and well loved music from around the world.

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1. **GDPR (General Data Protection Regulation) and the Protection Bill**

This item was discussed earlier in the AGM part of the meeting, appointing Cllr Bostock as our GDPR officer.

1. **Update on the 200 club.**

The forms have now gone out. Money has started to come in slowly. The first draw is due to take place at the parish assembly on the 29th May.

1. **Items for information and discussion only**

Cllr Bownes reported that the asbestos sheets that had been dumped along New Lane had now been removed by local resident and she had paid for a skip herself to see to the sheets being removed to stop further waste being dumped.

The clerk reported that due to her work load she would no longer be able to organise all the show next year. She would still see to all the accounts side of things as that is part of the parish council accounts. Information on how various sections of the show work will be available in November to pass to volunteers to start to prepare for next years show.

Meeting Closed at 9.45pm

Signed by the Chairman ……………………………………………………………………………………………………..

Dated ………………………………………………………………………………………………………………………………

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