**Minutes of the AGM of Darnhall Parish Council**

**Held in Darnhall Village Hall on Tuesday 21st May 2019 at 7.30pm**

1. **Apologies**

Rosie Lee - Holiday

1. **Chairman’s remarks**

Chairman welcomed new councillors and returning councillors. Congratulations to Malcolm Gaskill (Borough Councillor) for winning the recent election and will represent Darnhall for the next four years on Cheshire West & Chester Council. A special thanks to former CW&C Cllr Stephen Burns for representing Darnhall for the past eight years and for his help and advice and keeping us in touch with local news and events. I would like the Clerk to write to him and thank him for all he has done and to give him our best wishes for the future. He gave us the benefit of his knowledge and supported the Parish together with former Darnhall Parish Cllr Tony Bostock. Thanks were given to Tony for his continuing work on the Neighbourhood Plan, John Henry for auditing the parish accounts & Sue Langley former Parish Clerk. Thanks was given to Robin Wood (Project Manager) for the village hall project. The Chairman then reminded Councillors of their duties and to preserve Darnhall of its green and pleasant lands.

1. **Appointment of officers**

Nominations were requested.

**139/19 Cllr Langley nominated Cllr Jinks to continue his role as Chairman** **and Cllr Davenport seconded it.** Cllr Jinks accepted.

**140/19 Cllr Sherry nominated Cllr Bownes to continue his role as Vice-Chairman and Cllr Jinks seconded it.** Cllr Bownes accepted.

**141/19 Cllr Jinks proposed that Helen Moss continues in her role as parish clerk and Cllrs voted on block to second it.** Helen Moss accepted.

1. **Declarations of office and declarations of interest.**

Declarations of office handed out to be filled in at this meeting.

Declarations of interest. **No changes**

1. **Election of officers to other groups.**

Chalc – Cheshire Association of Local Council **142/19 agreed that Cllr Jinks and Cllr Langley continue with their role as representatives.** Cllr Jinks and Cllr Langley accepted.

Neighbourhood Plan – **143/19** **agreed that Cllr Strachan continues with this role**. Cllr Strachan.

Footpaths in the parish - **144/19 agreed that Cllr Davenport continues with this role.** Cllr Davenport accepted.

Village Hall fundraising – **145/19 agreed that Cllr Sherry continues with this role.** Cllr Sherry accepted.

Police and crime officer – **146/19 agreed that Cllr Strachan would take on this role.** Cllr Strachan accepted.

1. **Accounts for the year.**

The accounts have not been completed.

The accounting statement for 2018-2019 has been signed.

**Page 105/19**

1. **Internal auditor**

Our internal auditor, John Henry is looking to meet with Sue Langley, former Clerk, very soon. The new clerk has requested to accompany. There may well be a list of further questions once the audit has been done.

1. **Update the risk assessments.**

No further changes needed.

1. **Financial regulations and standing orders.**

There are no further changes to be made at this present time.

1. **To Confirm the Village Hall Working/Advisory Group**

It was agreed that membership of this group would be:

Chairman (LJ), Cllr Langley, Cllr Davenport, Cllr Sherry, Angela Hancock, Helen Moss (Clerk)& Mr & Mrs J Hignett.

1. **To Confirm the Village Hall Improvement Project**

It was confirmed that work would commence on the Village Hall floor from mid July 2019. The hall would be closed for approximately 6 weeks.

1. **To Confirm the Fundraising Committee**

It was confirmed that there would be no changes to membership of the fundraising committee. Cllr Sherry informed Council that more volunteers were needed.

1. **List of dates for council meeting for the coming year.**

**147/19 dates agreed.** If there is a need for an extra meeting during the year this will be arranged at the time. List of dates agreed (Provisional): -

Parish Assembly

Tuesday 28th May 2019

**2019**

Parish Council ordinary meeting 16th July

Parish Council ordinary meeting 17th September

Parish Council ordinary meeting 19th November

**2020**

Parish Council ordinary meeting 21st January

Parish Council ordinary meeting 17th March

Parish Council AGM & ordinary meeting 19th May

Parish Assembly

Tuesday 26th May 2020

All meetings are on a Tuesday (3rd Tuesday in the month) and start at 7.30pm.

The clerk will book all these dates with the booking clerk for the village hall.

All dates are provisional and subject to change.

**Page 106/19**

1. **To Agree Dates for The Village Hall Management Committee Meetings 2019-2020**

It was agreed by Council that the first date would be Thursday 27th June 2019. Further dates for the financial year would be arranged at this meeting.

1. **To Agree the Co-Opting of A Non-Voting Councillor**

This was postponed as Cllr Jinks had not managed to contact Cheshire Association of Local Councils for advice.

The meeting closed at 8:20pm

Signed by the Chairman ………………………………………………………………………………………………………

Dated …………………………………………………………………………………………………………………………………..

**Page 107/19**