**Minutes of the AGM of Darnhall Parish Council**

**Held in Darnhall Village Hall on Tuesday 16th May 2017 at 7.30pm**

1. **Apologies**

Cllr Strachan, Cllr Davenport CWAC Cllr S Burns & CWAC Cllr D Armstrong

1. **Chairman’s remarks**

The chairman thanked all the councillors for their support over the past 12 months. The Darnhall Parish Council is a strong council and work well together as a team. The Chairman has attended all meetings so we have not had to call upon the Vice Chairman to take any meetings.

The chairman then went on to thank the following councillors: - Cllr Bownes for being the Vice-Chairman and allowing the use of his field for the Darnhall show. Cllr Davenport for her work on the footpaths in the parish and producing the newsletters. Cllr Langley for the fundraising for the Village Hall and for his work on the new parish website. Cllr Strachan for his work on the Darnhall Neighbourhood Plan. Cllr Bostock for his work with the Darnhall show and Neighbourhood Plan. Cllr Sherry for her links with Smithy Bank and Beauty Bank and for all the refreshments she provides for our monthly meetings. Clerk for keeping the parish council up to date and all her work for the Darnhall Show.

Thanks also to Cllr S Burns (CWAC) for attending our monthly meetings when he can and for all his help though out the year.

Final thanks was to Viv Gee our newly appointed internal auditor.

1. **Appointment of officers**

Nominations were requested.

**52/17 Cllr Sherry nominated Cllr Jinks to continue his role as Chairman** **and Cllr Langley seconded it.** Cllr Jinks accepted.

**53/17 Cllr Bostock nominated Cllr Bownes to continue his role as Vice-Chairman and Cllr Sherry seconded it.** Cllr Bownes accepted.

**54/17 Cllr Jinks proposed that Sue Langley continues in her role as parish clerk and Cllr Sherry seconded it.** Sue Langley accepted.

1. **Declarations of office and declarations of interest.**

Declarations of office do not need to be filled in at this meeting.

Declarations of interest. **55/17 Cllr Bownes changed his due to additional purchase of land in the parish.**

1. **Election of officers to other groups.**

Chalc – Cheshire Association of Local Council **56/17 agreed that Cllr Jinks and Cllr Langley continue with their role as representatives.** Cllr Jinks and Cllr Langley accepted.

Neighbourhood Plan – **57/17** **agreed that Cllr Strachan continues with this role.**

Footpaths in the parish - **58/17 agreed that Cllr Davenport continues with this role.** Cllr Davenport was not at the meeting.

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Village hall fundraising chairman - **59/17 Cllr Langley will no longer be doing this role due to other commitments. Cllr Sherry said she would be a link between the fundraising committee and the parish council but not chairman. All agreed.**

Police & Crime Commissioner – **60/17 agreed Cllr Bostock continues with this role.** Cllr Bostock accepted the role.

1. **Accounts for the year.**

The accounts were presented to all councillors by email prior to the meeting for them to check though and ask any questions at the meeting. The clerk went through the accounts at the meeting explaining all the balances. **61/17 agreed that the accounts were a true record and agreed that they should be signed by the chairman.**

1. **Internal auditor**

Our internal auditor is Mrs Viv Gee. Viv inspected the accounts with the Clerk and found everything to be in order, checking all balances, invoices, petty cash and bank reconciliation. **62/17 agreed she should continue with the role.**

Letter also to be sent to Mr John Hignet to thank him for his past work as internal auditor.

1. **Update the risk assessments.**

The risk assessments are all up to date and no changes are necessary.

1. **Financial regulations and standing orders.**

The clerk has updated the financial and standing orders during the year and presented them to the parish council. There are no further changes to be made at this present time.

1. **List of dates for council meeting for the coming year.**

**63/17 dates agreed.** If there is a need for an extra meeting during the year this will be arranged at the time.

List of dates agreed were: -

Parish Assembly 30th May 2017

Parish Council ordinary meeting 25th July 2017

Parish Council ordinary meeting 26th September 2017

Parish Council ordinary meeting 28th November 2017

Parish Council ordinary meeting 30th January 2018

Parish Council ordinary meeting 27th March 2018

Parish Council AGM & ordinary meeting 22nd May 2018

Parish Assembly 29th May 2018

All meetings are on a Tuesday and start at 7.30pm.

The clerk will book these dates with the booking clerk for Darnhall Village Hall.

Meeting closed at 7.55pm.

Signed by the Chairman ………………………………………………………………………………………………………

Dated …………………………………………………………………………………………………………………………………..

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