**Darnhall Parish Council**

**DRAFT Minutes of the Ordinary Meeting of Held in Darnhall Village Hall on**

**Tuesday 19th November 2019 at 7:30pm**

Members of the Council present: Cllr Jinks (Chairman), Cllr Bownes (Vice Chairman), Cllr Davenport,

Cllr Langley, Cllr Sherry & Cllr Lee.

1. **Open forum**

In attendance – Cllr Gaskill.

There were no questions put to Council.

1. **Apologies for absence**

Cllr Strachan

1. **Disclosure of declaration of interest**

None

1. **Chairman’s opening remarks**

The Chairman opened the meeting by welcoming Cllr Gaskill and thanked him for his attendance. Council was then updated R Jenkins, Secretary of State, decision to refuse plans by Darnhall Estates to build 184 houses within the Parish. The decision shows the importance of Neighbourhood Plans.

Congratulations were given to local business, J Bownes, on successfully trading for 150 years this year. The Company held an Open Evening on 2nd November and a Charity auction which raised £2,430 for St. Lukes Hospice in Winsford.

George Sankey has offered defibrillator training to Parishioners. This will just need arranging. The Christmas market will be held on 29th November. The Fundraising Committee has received a donation of £500 from Taylor Wimpey for a Christmas Tree and lights.

1. **Minutes - To confirm, approve and sign the minutes of the previous ordinary meeting held on 15/10/2019**

The minutes were confirmed as a true and accurate record of the meetings.

The Chairman signed the minutes.

1. **Matters arising from the previous meeting dated 15/10/2019.**

**125/19/9 To Consider the Darnhall Show 2020 – Operations and Budget.**

Resolved: The Darnhall Show would now be independently run from Council by the former Clerk (Sue Langley). Approval: Full Council approval.

**125/19/10 To Consider Improvements Following the Village Hall Health Check (15.07.2019)**

Resolved: To fund a name sign for the village hall. Approved: Full Council Approval.

Resolved: Darnhall Estates have approved the installation of a name sign at the village hall.

Resolved: To fund a key safe system for the village hall. Approved: Full Council Approval.

**125/19/11 To Consider the Contract for Outdoor Spaces (Vale Royal Gardening)**

Resolved: The Clerk brought to Councils attention consideration of employing a handyman rather than proposing to re-new a gardening contract. Council agreed that a handyman would be beneficial but to speak to Vale Royal with regards insurance first prior to proceeding.

Resolved: Should Vale Royal not produce insurance then Council would look to advertise for a handyman/gardener. Proposed: Cllr Davenport Seconded Cllr Lee

**125/19/12 The First Officer of the Council (Clerk)**

Resolved: To approve the Terms and Conditions of Employment. Approved: Full Council Approval.

**Page 126/19**

1. **Clerks Report**

The Barclays Bank Account address is now changed to the Village Hall. There has been no communication from Nat West. Should the next bank statement still show the name/address of the former Clerk then contact will once again be made to Nat West.

HMRC – Currently unable to access so contact has been made to remove the additional security feature of the telephone number. Currently it is showing the former clerks.

Planning – Additional planning application received today (19.11.2019) Weaver Park Farm Swanlow Lane, Darnhall, Winsford CW7 4DZ for a Triple garage extension (19/04066/FUL). Full details have been sent to Council.

CW&C Highways – Communications relating to the bridge have been forwarded to Council and Cllr Gaskell.

Clerk has attended the following events since the last meeting:

The Society of Local Council Clerks Annual Meeting (Cheshire Branch);

Chalc Annual Meeting and will attend an event organised by Cheshire Fire this coming Thursday (21st) on Fire Safety for Community Buildings.

1. **Finance**

All payments were approved by Council.

The Clerk referred to the document from Scribe Software with costs. Costs were reduced if Council signed up prior to 31.12.2019.

Resolved: Council to sign up to Scribe this financial year. Proposed: Cllr Langley Seconded: Cllr Lee

Cllr Sherry to assist Clerk with the setting up of the system and transfer of data.

1. **Planning**

No comments were made on any of the application. The Clerk requested Councillors who had not had the opportunity to look at the new application to forward any comments to CW&C via the Planning Portal as a Member of the Public.

Neighbourhood Plan - Cllr Strachan had emailed Council with an update on the Neighbourhood Plan.

1. **To Receive Updates & Approve Decisions from Committees/Working Groups***; Fundraising/Village Hall/Finance*

Fundraising - Cllr Sherry updated on the film night, dog walking and confirmed Christmas Lights would be switched on at 18:30 on 29th November by The Rose Queen.

Turkey & Tinsel will take place on Saturday, 7th December at 19:30. Tickets from Cllr Sherry & Angela Hancock. The Clerk raised that the Fundraising Committee were not producing agendas and minutes. Cllr Sherry to look at the Constitution.

Village Hall – Cllr Langley requested approval from Council for the purchase of a Key safe system, the installation of a village hall sign (sample of sign shown) and the putting up of Christmas Lights. The Christmas Lights to be purchased using donated funds from Taylor Wimpy (£500.00). Cllr Langley asked if payment could be reimbursed to A. Hancock at the earliest opportunity given the upfront costs involved. Resolved: Full Council approval.

Finance – Awaiting implementation of Scribe software and to meet asap.

1. **Cheshire WI Centenary 2020 –** *To discuss/approve the planting of a Commemorative Tree within the Parish*

Cllr Sherry to bring this to the attention of the WI Committee and report back to Council at the January meeting.

1. **Long Service Awards –** *To discuss/approve the recognition of Long Service Awards to Councillors and Staff* ***–* By request of the Chairman**

After discussion with Council, The Chairman asked Cllr Gaskill for his opinion. Cllr Gaskill proposed Honorary Freeman and a medallion.

Resolved: To issue a Honorary Scroll. Proposed: Cllr Sherry, Seconded: Cllr Davenport

1. **Winsford Centre Consultation – By request of Cllr Davenport**

Cllr Davenport referred to the contents of the email already circulated to Council. Apparently, the Consultation is currently offline so discussion limited.

1. **Items for Information and Discussion only**

Cllr Langley requested that the transparency money be considered for specific Councillor email accounts and to meet new Government website regulations due in September 2020. Information has been received on a suitable supplier from the Clerk at Winsford Town Council.

Cllr Gaskill reported on the importance of Neighbourhood Plans.

**Page 127/19**

Meeting Closed at approx. 09:30pm

Signed by the Chairman …………………………………………………………………………………………………

Dated …………………………………………………………………………………………………………………

**Page 128/19**