



# Darnhall Parish Council



## MINUTES OF THE MEETING OF DARNHALL PARISH COUNCIL HELD REMOTELY ON TUESDAY 25<sup>TH</sup> AUGUST AT 7:30PM

**PRESENT:** Cllr L Jinks (Chairman)  
Cllrs M Davenport, R Langley, M Sherry, R Strachan and R Lee  
Dr M Bailey (Interim Clerk)

### 1. PUBLIC PARTICIPATION

There were no members of the public present.

### 2. DECLARATIONS OF INTEREST

No declarations of interest were noted

### 3. APOLOGIES

No apologies were received.

### 4. MINUTES FROM THE LAST MEETING – 28<sup>th</sup> JULY 2020

The Chairman signed the minutes as a true and accurate record

### 5. MATTERS ARISING

The following items were raised by Members: -

- *Contract for Outdoor Spaces (Vale Royal Gardening - contract expires March/April 2020)*  
Council members requested the Clerk to write to Vale Royal Gardening to explore an extension to the current contract for an additional two years. This will be chased up by the interim Clerk.
- *Closure of bank accounts* – this will be actioned by the interim Clerk, current restrictions permitting.

### 6. CHAIRMAN'S REPORT

The Chairman raised the following points: -

- Swanlow Lane to be closed for the next ten nights overnight for repairs to Ashbrook Bridge. The Chairman suggested that permanent traffics lights might be located at this spot.

### 7. COUNCIL VACANCY

The Parish Council **RESOLVED** that Mr Colin Williams be appointed to fill the vacancy.

## 8. VICE-CHAIRMAN

The Parish Council **RESOLVED** that Cllr Richard Langley be appointed as Vice-Chairman.

## 9. FINANCIAL MATTERS

Members considered the following financial items.

### 9.1 Authorisation of Payments

£2,223.00	Cheshire Community Action (Neighbourhood Plan)
£50.00	Cheshire Community Action (Membership 2020-21)
£16.80	Shires Pay Services (M4 – 2020/21)
£208.08	Cllr R Langley (Reimbursement – hand sanitiser)
£269.28	Clerk's Pay (Interim – Dr M Bailey)

**RESOLVED:** The above payments were **APPROVED** by the Council

### 9.2 Internal Audit Report 2019/20

The Parish Council's Internal Auditor (JDH Business Services) had not sent its report to the Council by the time of the meeting.

**RESOLVED:** The above information was noted by Members.

## 10. PLANNING MATTERS

No notifications of planning applications had been received by the Parish Council.

An update was provided to the meeting on the progress of the Neighbourhood Plan. The submission document is in place and is ready to submit to CWAC for the next stage of the process.

## 11. COVID-19 UPDATES/GUIDANCE

The Parish Council considered the impact of the COVID-19 pandemic on the parish.

### 11.1 Re-opening of Darnhall Village Hall

Members **RESOLVED** to ratify the minutes from the Village Hall Management Committee meeting held on 30<sup>th</sup> July 2020.

Members also noted the work which had been done to prepare the Hall for re-opening.

Members **RESOLVED** that the Hall open on 2<sup>nd</sup> September 2020.

### 11.2 Updates on COVID-19 in the Parish

Members commented that not enough has been done to assist people in the parish during the pandemic and agreed that the

Council may wish to recognise those who have worked to help people during this time.

## **12. DARNHALL VILLAGE HALL**

Members considered two items in relation to the Village Hall (in addition to the above).

- Wi-Fi/Broadband – now installed
- Insurance – it was agreed to check on the insurance position

## **13. GENERAL DATA PROTECTION POLICY**

Members **RESOLVED** to approve the policy presented by the Clerk.

## **14. CLERK'S REPORT**

The interim Clerk's report was noted.

## **15. SHARED INFORMATION**

The following items were shared by Members: -

- Newsletter – drafted and circulated and to include date for the opening of the Village Hall
- Cllr Langley asked that a meeting of the Finance Committee be arranged

## **16. DATE OF NEXT MEETING**

Members agreed to the date of the next Parish Council meeting as Tuesday 22<sup>nd</sup> September 2020 at 7.30pm.

## **17. EXCLUSION OF PRESS AND PUBLIC**

Members agreed that, in accordance with Paragraph 1(2) of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the following item owing to the confidential nature of the business to be transacted.

## **18. INTERIM CLERK**

The Parish Council **RESOLVED** to approve the contract for the interim Clerk.

## **19. WEBSITE**

The Parish Council **RESOLVED** to accept the quote from Netwise Training Ltd for a new website.

**Meeting closed at 21:30pm**