



## **Darnhall Parish Council**



To: **The Members of Darnhall Parish Council**

Dear Councillor

You are summoned to attend the meeting of the Darnhall Parish Council to be held at **Darnhall Village Hall, Hall Lane, Darnhall CW7 4DE** on Tuesday 22<sup>nd</sup> September 2020 at 8.15pm.

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND THIS MEETING.**

**NB. This meeting will be held according to government guidelines relating to the ongoing COVID-19 pandemic.**

Yours Sincerely,

Dr Mark Bailey

**Interim Parish Clerk**

# AGENDA

## PART A

### 1. PUBLIC PARTICIPATION

A period for members of the public to raise comments on matters being discussed at the meeting (15 mins max).

### 2. DECLARATIONS OF INTEREST

Members to declare any disclosable pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item. If declarations are not made at this point in the proceedings, they should be made as soon as the Member becomes aware of an interest. Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare (or not) is the responsibility of the Parish Councillor, based on the circumstances of the matter in hand.

### 3. APOLOGIES

Apologies for absence should be notified to the Clerk before 6.00 pm on the day of the meeting, if possible.

### 4. MINUTES – TUESDAY 25<sup>th</sup> AUGUST 2020

To resolve that the minutes of the meeting of the Council held on 25<sup>th</sup> August 2020 be signed as a correct record.

### 5. MATTERS ARISING

To raise any matters from the above minutes.

### 6. CHAIRMAN'S REPORT

The Chairman of the Parish Council can provide a report to the Council under this item.

### 7. FINANCIAL MATTERS

#### 7.1 Authorisation of Payments

£153.70	Clerk Pay (Interim – Dr M Bailey)
£22.80	Shires Pay Services (M5 – 2020/21)
£104.40	Simply Signs (COVID-19 stickers)
£23.00	Angela Hancock (Reimbursement – spray paint – Village Hall)
£275.00	PDQ Landscaping & Building Services (Village Hall – drains)
£32.00	NMC (Newsletter)
£899.99	Netwise Training Ltd (website)
£65.88	BT (Village Hall – Broadband/Telephone)

#### RECOMMENDATION

Members are asked to approve the above payments.

#### 7.2 Internal Audit 2019/20

To share the attached Internal Audit report from the Council's Internal Auditor (JDH Business Services).

## **RECOMMENDATION**

Members are asked to note and approve the Internal Audit report.

### **7.3 Ledger/Bank Reconciliation (1.4.20-31.8.20)**

Members are asked to note the attached ledger/bank reconciliation statement (1.4.20-31.8.20)

## **8. PLANNING MATTERS**

To consider any planning matters affecting the parish.

### **8.1 Planning Applications**

20/03117/TPO

Darnhall Bridge, Hall Lane, Darnhall

Oak tree (T1) to be felled. Beech tree (T2) to be felled. Ash tree (T3) to be felled. Oak tree (T4) – two main branches to be removed. Oak tree (T5) – one overhanging branch to be removed.

<https://pa.cheshirewestandchester.gov.uk/online-applications/simpleSearchResults.do?action=firstPage>

Closing date for comments: 23<sup>rd</sup> September 2020

## **9. COVID-19 UPDATES/GUIDANCE**

To consider any issues relating to the COVID-19 pandemic impacting on the parish.

### **9.1 Darnhall Village Hall - Updates**

For Members to discuss any updates on the ongoing position regarding the Village Hall.

### **9.2 Updates on COVID-19**

To consider any other updates on the impact of the pandemic on the parish.

## **10. DARNHALL VILLAGE HALL**

Members are asked to consider the following issues relating to the Village Hall:

- Fire Risk Assessment (attached)

## **11. CLERKS REPORT**

To consider any updates from the (interim) Clerk.

- Remembrance Sunday – Parish Council to decide whether it wishes to hold a ceremony this year – if so, then an application to be made to CWAC and risk assessment to be completed
- 'Planning for the Future' – consultation (see link <https://www.gov.uk/government/consultations/changes-to-the-current-planning-system>)
- CWAC 'Getting to Know You' Meeting – 29<sup>th</sup> September 2020

## **12. COMMUNICATION/SHARED INFORMATION**

Members may share any other information, but formal decisions cannot be taken under this item.