**MEETING OF DARNHALL PARISH COUNCIL**

**TO BE HELD IN DARNHALL VILLAGE HALL ON**

**TUESDAY 18TH SEPTEMBER 2018 at 7.30pm**

**PUBLIC AND PRESS WELCOME**

**Ordinary Meeting**

**Open Forum – members of the public will be invited to comment on any of the items on the agenda before the meeting convenes (15 Mins)**

1. **Apologies and reason for absence.**
2. **Disclosure of declaration of interest**
3. **Chairman’s opening remarks**
4. **Minutes (confirm and sign the minutes of the previous ordinary meeting held on 17/07/2018 and the extra meeting on 28/08/2018)**
5. **Matters arising from the previous meeting dated 17/07/2018 & 28/08/2018**

* Guest speaker for Parish Assembly
* Hedge over path opposite Knobbs Farm

1. **Clerks report and correspondence received**
2. **Planning, Neighbourhood plan (NP)** 
   1. Neighbourhood plan update and minutes from previous meetings.
   2. Land off Darnhall School Lane, Winsford public speaking on 21st November 2018 in Chester.
   3. Land adjacent to The Bungalow, Weaver Hall Lane for erection and use of Agricultural Barn (Retrospective). An appeal has been made to the secretary of state and further representation had to be in by 3rd September 2018.
   4. Weaver Wood – clerk received email on 4/9/2018 to say this was going to be recommended for approval.
3. **Finances**
   1. To receive the Natwest bank statement and agree the figures with the bank reconciliation.
   2. Refund to Groundwork for £244.00 for money not used on the Neighbourhood Plan.
   3. Pay HMRC for late PAYE £100
   4. Discuss the new GDPR and the possibility of seeking further advice from John Henry our internal accountant who specialises in this.
   5. To receive the Barclays bank statement for the Village Hall and agree the figures with the bank reconciliation
   6. Pay caretaker £500 less tax
   7. To receive the Barclays bank statement for the 200 club and agree the figures with the bank reconciliation
   8. Email from external accountants asking for further information.
4. **Update on the Darnhall Village Hall Project** 
   1. Vat on building work – clerk has made enquiries with our internal auditor and Society of Local Council Clerks (SLCC)
   2. WREN application has now been sent in. We have a reference number for our application. WREN will consider our application on 5th December 2018 and inform us with 2 weeks after if we have been successful or not.
   3. Email to confirm the £2982 raised and paid out
5. **Allotments in Darnhall**

Need to put out a letter/survey to see if there is a need/interest for allotments in Darnhall then we can further it with the Estate.

1. **200 Club – the running of it**

Need to appoint a new promotor for next year.

1. **Advertise for a new clerk – job description and salary**

Job vacancy to be advertised in October for interview before the next meeting in November.

1. **JDH Business Services Ltd – GDPR service by our internal auditor**

To discuss the service that they can offer. The annual fee charged.

1. **Meeting with Landlord.**

Update from the meeting on 29th August 2018

1. **Darnhall Parish Newsletter**
2. **Meeting attended by Councillors**
3. **Update on Village Hall Fundraising**
4. **Darnhall Village Hall working group**
5. **Update on Weaver Chapel recent accident**
6. **Old Raven Inn – tidy up the site**
7. **Items for information and discussion only**

**Signed by the clerk Sue Langley**

**THIS AGENDA WAS ISSUED ON Wednesday 12th September 2018**

**Agenda and minutes of the meeting are available at www.Darnhallparish.co.uk**