**MEETING OF DARNHALL PARISH COUNCIL**

**TO BE HELD IN DARNHALL VILLAGE HALL ON**

**TUESDAY 28th MARCH 2017 at 7.30pm**

**PUBLIC AND PRESS WELCOME**

**Ordinary Meeting**

**Open Forum – members of the public will be invited to comment on any of the items on the agenda before the meeting convenes (15 Mins)**

1. **Apologies and reason for absence.**
2. **Disclosure of declaration of interest**
3. **Chairman’s opening remarks**
4. **Minutes (confirm and sign the minutes of the previous ordinary meeting held on 31/01/17)**
5. **Matters arising from the previous meeting dated 31/01/17**
6. **Clerks report and correspondence received**

1. **Planning, Neighbourhood plan (NP)** 
   1. Neighbourhood plan update
   2. Planning application for Land at Weaver Wood, New Lane, Winsford.
2. **Finances**
   1. To receive the bank statement and agree the figures with the bank reconciliation.
   2. Pay the clerk wages £1200
   3. Pay the clerk broadband £90
   4. Pay the tax on the wages and update payroll
   5. Letter from The Pension Regulator re-staging date
   6. Pay the Brownies, Guides and Darnhall Dancers - £50 each
   7. Pay rent for Village Hall for monthly meeting.
   8. Pay Chalc affiliation fee £61.60
   9. Sort out the vat claim for the year
   10. Check all standing orders, financial regs and asset register for year end
   11. Update any risk assessments for year end
   12. Start to prepare the year end accounts
   13. Appoint an internal auditor
3. **Standing orders and Financial Standing orders**

9.1 To review the standing orders & financial standing order

9.2 Code of conduct – CWAC bulletin January 2017

1. **Speeding limit in the parish**

Clerk to contact Ian Lovatt – Cheshire Highways.

1. **Items for the news letter**

Groups & committees to supply news & information for the news letter

1. **Assembly Annual Parish**

Ideas for speakers

1. **Website update**

12.1 Cllr Langley to update us on the website.

12.2 Photo’s needed of each individual councillor to go on the website.

12.3 Add declarations of interest

12.4 Add the accounts 2015 – 2016 and when finalised 2016 -2017

1. **Cllr Langley to update on Village Hall Fundraising**
2. **Items for information and discussion only**

**Signed by the clerk Sue Langley**

**THIS AGENDA WAS ISSUED ON Wednesday 22nd March 2017**

**Agenda and minutes of the meeting are available at www.Darnhallparish.co.uk**