**MEETING OF DARNHALL PARISH COUNCIL**

**TO BE HELD IN DARNHALL VILLAGE HALL ON**

**TUESDAY 26TH JANUARY 2016 at 7.30pm**

**PUBLIC AND PRESS WELCOME**

**Ordinary Meeting**

**Open Forum – members of the public will be invited to comment on any of the items on the agenda before the meeting convenes (15 Mins)**

1. **Apologise and reason for absence.**
2. **Disclosure of declaration of interest.**
3. **Chairman’s opening remarks**
4. **Minutes (confirm and sign the minutes of the previous ordinary meeting held on 17/11/15)**
5. **Matters arising from the previous meeting dated 17/11/15**
6. **Clerks report and correspondence received**

1. **Planning, Neighbourhood plan (NP) or Parish Plan**

Email off Hazel Hewitt – Chalc re possible funding available

1. **Finances**

To receive the bank statement and agree the figures with the bank reconciliation.

To fill in and sign the new bank mandate form from Natwest bank to change the clerks details

Agree the new clerks wages

Agree to a petty cash float of £50 for the clerk to purchase stationary items

Agree the budget and the Precept for 2016/17 form to be by 5th February 2016

Pay previous clerks wages, tax and any expenses

Pay the donation to Darnhall Village hall – this was missed in November

Pay the invoice for The Good Councillors Guide

Pay the invoice for training booked for clerk and Cllr Langley

Pay membership fee to ICO

New Homes Bonus – letter from Cheshire West & Chester

1. **Discuss the two vacancies that we have on Darnhall Parish Council and how we go about filling them**

Notice was posted in the Parish Council Notice board on 22nd December 2016 to advertise the vacancies. Anyone interested must have their replies in by 15th January 2016.

The Electoral Registration Officer has been informed of the vacancies.

1. **Update on the Website**

Costs of new site, keep old site, possible funding

Transparency funding available – application needs to be in 15th February 2016

1. **Parish Assembly**

Set date for this meeting Tuesday 31st May 2016

Rosie Lee from Dairy House Farm, Darnhall to give a talk on the conservation project at the farm.

Presentation of gifts to previous councillors and clerk

1. **Phone kiosk – what are we going to do with it.**

Discuss ideas – suggested it becomes an information point

Maintenance of the phone kiosk as per BT letter

New signage in the top of the phone box – John Young Simply Signs can sort

1. **Speed limit on Swanlow Lane**
2. **Cllr Langley update on Village Hall**

Fundraising events for the year

Notice Board idea for main entrance

1. **Items for information and discussion only**

**Signed by the clerk Sue Langley**

**THIS AGENDA WAS ISSUED ON WEDNESDAY 20TH JANUARY 2016**

**Agenda and minutes of the meeting are available at Darnhall.org.uk**