**MEETING OF DARNHALL PARISH COUNCIL**

**TO BE HELD IN DARNHALL VILLAGE HALL ON**

**TUESDAY 26th APRIL 2016 at 7.30pm**

**PUBLIC AND PRESS WELCOME**

**Ordinary Meeting**

**Open Forum – members of the public will be invited to comment on any of the items on the agenda before the meeting convenes (15 Mins)**

1. **Apologise and reason for absence.**
2. **Disclosure of declaration of interest**
3. **Chairman’s opening remarks**
4. **Minutes (confirm and sign the minutes of the previous ordinary meeting held on 29/03/16)**
5. **Matters arising from the previous meeting dated 29/03/16**
6. **Clerks report and correspondence received**

1. **Planning, Neighbourhood plan (NP) or Parish Plan**
   1. Neighbourhood plan progress to date
   2. Community engagement and consultation -Plan for Parish Assembly and other communication with residents
   3. Formation of Neighbourhood Plan committee/steering group and Management committee
   4. Budget allocation for the Neighbourhood Plan
   5. To discuss planning application 16/01523/LDC School Green Farm
2. **Finances**
   1. To receive the bank statement and agree the figures with the bank reconciliation.
   2. Pay Clerk for the new laptop and printer £588.97(vat of £98.12 will be claimed back from this in April 2017)
   3. Pay Cheshire Community Action £20 membership
   4. Re do the cheque for Darnhall Dancers – made out to the wrong person
   5. VAT claim has gone in for £23.4
   6. Pay Neuro Muscular Centre for newsletters £47.00
   7. Annual return for year-end 31st March 2016. Form to be filled in and signed.
3. **Rights of Way Improvements Plan**

Cllr M Davenport to report on this

1. **Update on the newsletter**

Hand out newsletter for delivering

1. **Parish Assembly – 31st May 2016**
   1. Who is coming to the meeting
   2. Retiring councillor gifts
2. **Update on Website**

Cllr Langley has been in touch with CWAC about the domain name

1. **Update on Queens birthday celebrations in the hall on June 11th**
   1. Who is organising the event
   2. Who is going to the event
   3. Where are we up to with ordering the mugs
2. **Items for information and discussion only**

**Signed by the clerk Sue Langley**

**THIS AGENDA WAS ISSUED ON Monday 18th APRIL 2016**

**Agenda and minutes of the meeting are available at Darnhall.org.uk**